



Board of Directors Meeting
Friday, December 4, 2009, 9:00 a.m. -1:30 p.m.
KTEC 2nd Floor Conference Room, Topeka, KS

Members Present: Chair Kyle Elliott, Vice Chair Ted Haggart, Thomas Cohen, Bruce Dallman, Representative Doug Gatewood, Senator Tom Holland (via teleconference), Tom Lauerma (via teleconference), Dave McDonald (via teleconference), Senator Carolyn McGinn, Speaker Mike O’Neal, Linda Reinhardt, Acting Secretary Joshua Svaty, Acting Secretary Tom Thornton, Ron Trewyn, Rusty Wilson

Members Absent: David Brant, Bob Murdock

Others Present: Larry Barrett, Jim Baxendale, Keith Braman, Trish Brasted, Jennifer Bruning, Kevin Carr, Taylor Clauson, Joni Cobb, Eric Ferrell, Blake Flanders, Katie Geier, Kent Glasscock, Sandy Johnson, Brad Kramer, Wendi Lucero, Julie Masilionis, Kim Mason, Matt McClorey, Teresa Merrifield, Andy Myers, Kelly Pearl, Roger Rajewski, Toby Rush (via teleconference), Jesse Sanders, Michael Steiner, Kevin Sweeney, Steve Warren, Michele Weigand, Wade Wiebe, Joel Wiggins

Call to Order

Board Chair Kyle Elliott called the meeting to order at 9:05 a.m. The board members and the audience introduced themselves.

Review and Approval of Minutes

Elliott asked for additions or corrections to the board meeting minutes from September 11, 2009, and October 5, 2009. Hearing none, Elliott called for a motion to approve the minutes as presented. Representative Doug Gatewood so moved. Bruce Dallman seconded the motion, and the motion carried.

CEO Update

Kevin Carr presented highlights from the past quarter, including the budget recommendations from the Division of Budget and the \$250,000 current allotment announced by the governor; the Legislative Interim Session held on October 7th and 8th; and the House Appropriations Committee meetings held mid-October. Carr also reported on the SSTI and the MAMTC conferences, as well as the status of the KTEC building lease.

Executive Committee Report

Elliott reported that the Executive Committee had met the previous day and discussed the topics presented in the CEO Update.

Review and Approval of Financials

Michele Weigand summarized the current financial reports as of November 30, 2009, and fielded questions from board members. Linda Reinhardt moved to approve the financials as presented, subject to audit. Ted Haggart seconded the motion, and the motion carried.

Weigand reported on the KTEC Holdings account and the recommended use of additional funds received from Rush Tracking. Following discussion, Dallman moved to approve the allocation of \$27,000 for Business Insights, a web site tool for market research. Haggart seconded the motion, and the motion carried. Ron Trewyn moved to approve the allocation of \$75,000 as a match for the EDA grant to work on cluster development within the state. Reinhardt seconded the motion, and the motion carried.

Weigand stated that the staff was waiting for final approval by the Legislature of the Governor's proposed \$250,000 budget cut before presenting its recommendations to the board.

Weigand reported that the bylaws and articles of incorporation for KTEC Holdings were in the process of being amended and restated.

Carr explained that funding by the Kansas Bioscience Authority to the Biotechnology Innovation & Optimization Center was not likely to occur during FY2010 and recommended allocating the \$270,000 being held in reserve, allowing the center to complete the fiscal year under KTEC. Haggart moved to approve the recommendations for funding to BIOC. Secretary Bill Thornton seconded the motion, and the motion carried.

Investment Committee Report

Weigand reported that the staff had reviewed 18 investment opportunities, and two companies were selected to present to the Investment Committee, which met on November 23, 2009.

Weigand gave a presentation on the current KTEC equity portfolio, and pointed out recent changes.

Weigand described the two potential investments, which included: EcoFit Lighting, a company involved with LED streetlight retrofit, and KC BioMediX, a company dedicated to solving feeding issues in premature infants. Elliott asked for a motion to accept the Investment Committee's recommendation for follow-on funding at \$50,000 for EcoFit Lighting. Following discussion, Representative Gatewood so moved. Dallman seconded the motion, and the motion carried. Elliott asked for a motion to accept the Investment Committee's recommendation for funding at \$50,000 for KC BioMediX. Following discussion, Speaker Mike O'Neal so moved. Senator Carolyn McGinn seconded the motion, and the motion carried.

Weigand summarized the quarterly investment funds for FY 2010. Weigand also gave an update on the Angel Tax Credit Program.

Strategic Planning Task Force Report

Carr explained that the task force was in the process of weighing the importance of each of the newly defined areas of focus for KTEC and evaluating the individual entities and programs against these four focus areas.

Elliott called for a short break.

University Programs Committee Report

Wade Wiebe reported that the University Programs Committee met on November 17, 2009, and that no proposals were presented during this meeting. Wiebe highlighted the updates presented by the Centers Directors.

EPSCoR White Paper

Co-authors of the white paper Steve Warren, Ron Trewyn, and David McDonald reported on the value of the EPSCoR program to the state through federal dollars leveraged and the need to ensure the program's preservation. Discussion was held.

Audit Committee Report

Committee Chair Ted Haggart conveyed that Mike Rogers from Varney & Associates had presented a very clean audit report, noting that all financial accountings are accurate and complete. Reinhardt moved to approve the committee recommendation to accept the audit report. Speaker O'Neal seconded the motion, and the motion carried. Haggart also reported that a request for proposal would be issued for accounting services for next year.

Network Meeting Report

Weigand reported that the directors from the ICCs and the Centers of Excellence had met informally in Lawrence the previous day for collaborative purposes.

Presentation: WTC

Trish Brasted gave an update from the Wichita Technology Corporation.

PIPELINE Update

Joni Cobb gave an update on the KTEC PIPELINE program. Program alumnus Toby Rush described the successful exit recently made by Rush Tracking and how PIPELINE factored into this achievement.

Elliott called for a break for lunch.

Presentation: LRTC

Matt McClorey gave an update from the Lawrence Regional Technology Center.

Presentation: ECJC

Joel Wiggins gave an update from the Enterprise Center of Johnson County.

Kansas Dept. of Commerce Update

Acting Secretary Bill Thornton shared highlights from the Dept. of Commerce, including business development and rural development programs, the foreign trade division, travel and tourism, and workforce development.

Next Board Meeting and Adjournment

Elliott stated that the next board meeting would be held at the KTEC office in Topeka on March 5, 2010. Elliott called for a motion to adjourn. Secretary Thornton so moved. Rusty Wilson seconded the motion, and the motion carried. The meeting ended at 1:15 p.m.